

Pediatrician "Active Nursery Rounder" Tip Sheet (for all Inova Hospitals)

How Can Providers <u>UPDATE</u> Their Nursery Rounder Status and Practice Changes?

There are two ways to update your "Active Nursery Rounder" status. These forms are also the same way you would update Inova on any other general credentialing or practice changes.

Online Form Option:

- Go to <u>inova.org/form/physician-online-profile-updates</u>
 (or Inova.org >> "Find a Doctor" >> pull up provider's profile >> "Request Profile Update")
- 2) Fill out red star fields >> Fill out "Inpatient Rounder Status" field(s)
- 3) Submit (credentialing will update in three business days)

Fax or Email Option:

- 1) Go to inova.org/for-physicians >> "Centralized Credentialing" drop-down >> "Practitioner Info Change Form"
- 2) Fill out
- 3) Send to credentialing via email/fax/mail (addresses on form)

If URGENT Changes Are Needed:

1) Email credentialing leaders: Colleen.Huelskamp@inova.org, Clint.Bowman@inova.org

How Can Providers Notify Inova About <u>TEMPORARY</u> leave (days off, absences, etc.)?

All notifications of temporary leave must be sent to Inova via this online form to ensure all the correct individuals are informed and to ensure accurate coverage.

- Go to <u>inova.org/notification-request-private-pediatrician-temporary-leave</u> (or inovachildrens.org >> "For Physicians" >> "Nursery Rounder Leave")
- 2) Submit (you will receive a confirmation email and your submission will be routed)

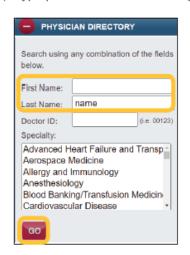


How to FIND the Status in InovaNet

- 1) Open InovaNet
- 2) On right-hand menu, click the "+" next to "Physician Directory"



3) Type provider name and click "go"



4) Click name to open profile



5) Find "Active Nursery Rounder"



If "Active Nursery Rounder" section does

not exist - they do not round at any Inova

hospital nursery.

profile, click practice name

6) To search by practice: In

7) Click name of another physician

Pediatric Associates of Alexandria

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- Providers at this office:
 - Samantha Ahdoot MD Minal Bhojani MD
 - Mary Jane Bryant MD
 - Marie Dierks DO
 - Linda George MD
 - Michael Hopper MD

